



आयकर निदेशालय (पद्धति)  
**DIRECTORATE OF INCOME TAX (SYSTEM)**  
ए आर ए सेंटर, भू-तल, ई-2 झंडेवालान एक्स  
**ARA Center, Ground Floor, E-2, Jhandewalan Extension,**  
नई दिल्ली - 110055, New Delhi - 110055

F.No.: Pr. DGIT(S)/2016-17/

Dated: 18.02.2016

To

**The Principal Chief Commissioners of Income-tax/ CCsIT (By Name)**

Ahmedabad/ Allahabad/ Amritsar/ Bangalore/ Baroda/ Bhopal/ Bhubaneswar/  
Bareilly/Chandigarh/ Chennai/ Cochin/ Coimbatore/ Dehradun/ Delhi/ Durgapur/  
Guwahati/Hubli/ Hyderabad/ Indore/ Jaipur/ Jalpaiguri/ Jodhpur/ Kanpur/ Kolkata/  
Lucknow/Ludhiana/ Madurai/ Meerut/ Mumbai/ Nagpur/ Nashik/ Panaji/ Panchkula/ Patna/  
Pune/Raipur/ Rajkot/ Ranchi/ Shimla/ Shillong/ Surat/ Thane/ Trichy/ Trivandrum/  
Udaipur/Vishakhapatnam; and

**The Principal Commissioner of Income-tax/CsIT/CsIT(CO) (By Name)**

Agra/ Bikaner/ Calicut/ Dhanbad/ Gandhinagar/ Gwalior/ Jabalpur/ Jalandhar/ Kolhapur/  
Muzzaffarpur/ Mysore/ Patiala/ Rohtak/ Sambalpur/ Varanasi/ Vijayawada/ Delhi(CO)/  
Mumbai(CO)/ Chennai(CO)/Ahmedabad(CO)/Bangalore(CO)/Bhopal(CO)/ Bhubaneswar (CO)/  
Kolkata(CO)/ Cochin(CO)/ Chandigarh(CO)/ Hyderabad(CO)/ Jaipur(CO)/ Kanpur(CO)/  
Patna(CO)/ Pune(CO)/ Guwahati(CO)/ Nagpur(CO)/ Lucknow (CO).

Sir/Madam,

**Sub: Immediate verification by Assessing Officers of the outstanding demands - where Intimation u/s 245 has been issued by CPC and taxpayers have disputed the demands - Reg**


**Ref: CBDT Office Memorandum in F. No. 312/109/2015-OT dated 29 January 2016**

Kind attention is invited to the above OM which highlights the procedure to be followed in cases where notice under section 245 has been issued for ITR processed in F.Y. 2015-16. The OM inter alia provides that in cases where the tax payer has contested the demand, CPC would issue a reminder to the jurisdictional Assessing Officers about the contention of the taxpayer, asking them to either confirm or make appropriate changes to the demand within thirty days. In case no response is received from the jurisdictional Assessing Officer within the stipulated period of thirty days, CPC would issue the refunds without any adjustment.

2. In pursuance of the above, CPC, Bangalore has issued reminders to the jurisdictional Assessing Officers through their designation based official emails in respect of 1,49,321 cases of outstanding demands during the first week of February 2016. A list showing the region-wise reminders issued by CPC is annexed to this letter. In all these cases, the taxpayers have disputed the correctness of the demands and have provided their response on the E-Filing Portal. Details of the response from the taxpayers are also available on the Demand Verification Portal of CPC, Bengaluru. As many of these cases are time-barring by 31 March 2016, the jurisdictional Assessing Officers may be impressed upon to examine the response of the taxpayers urgently and take appropriate action in respect of such demand entries in accordance with the guidelines laid down in CBDT Circular No. 8/2015 dated 14.05.2015.

3. In case they have any difficulty in accessing their designation based departmental e-mail address, they may seek the guidance from the O/o CIT(CO) of the region.

Yours faithfully



(Gopal Mukherjee)

Pr. Director General of Income-Tax (Systems)

Enclosure : Annexure

Copy to:

1. The P.P.S to Member(L&C), Member(Inv.), Member(IT), Member(Rev.), Member(A&J) & Member(P&V), CBDT for information.
2. The Web Manager, for [www.irs-officersonline.gov.in](http://www.irs-officersonline.gov.in) website.
3. All Commissioners of Income-Tax(CO)

Yours faithfully

(Gopal Mukherjee)  
Pr. Director General of Income-Tax (Systems)

**Annexure**

**Region wise number of reminders issued from CPC to the jurisdictional Assessing Officers for responding to Assessee's disagreement in response to intimation under Section 245.**

State	Number of cases in which reminders are sent through email to the AO	Amount of Outstanding demand disputed by the Assessee (in Rs. Crores)
Andhra Pradesh	6632	263.26
Bhubaneswar	1196	13.50
Bhopal	5365	99.93
Chennai	10658	335.13
Delhi	15791	759.42
Central Circle	2949	1,561.47
Gujarat	8294	545.66
Karnataka	15340	683.43
Kanpur	5635	88.02
Kerala	2532	52.11
Lucknow	3814	53.76
Mumbai	29387	8,799.30
Nagpur	2052	29.60
North West Region	7217	135.77
Pune	13486	1,580.14
Patna	3826	42.76
Rajasthan	3447	54.73
Shillong	1532	43.61
West Bengal	10168	1,448.62
<b>Grand Total</b>	<b>149321</b>	<b>16,590.22</b>